

VILLAGE OF SARANAC  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
August 2, 2023

The Planning Commission Regular Meeting was called to order by Chairperson Shaw at 7:00 p.m. at the Saranac Village Office, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: Shaw, Tlapek, Trierweiler, Day, Hesche

Absent: None

Guests: Tony Koster (DPW Director/Fire Chief), Brendon Lake & Annmarie Yerke (Branch Adventures), Jeanne Vandersloot (Zoning Administrator)

Motion was made by Trierweiler, supported by Tlapek, to approve the Agenda of August 2, 2023. All yeas.

#### Public Comments

Yerke explained that Branch Adventures is planning to open a Youth Center in the Village of Saranac. The Youth Center would share the same space as Three Crowns Music Academy (79 N. Bridge St.). The Youth Center would be available for kids/teens to hang out, receive tutoring, learn new skills, etc. The Youth Center, led by volunteers, would be open Mondays & Wednesdays from 4 - 8 p.m. and Saturdays (hours to be determined), as well as during school breaks.

Yerke inquired whether Branch Adventures needs any permits from the Village. Vandersloot originally believed that a Special Use Permit (SUP) would be required. After discussion with the Planning Commission, it was determined that a SUP is not needed, as the Youth Center falls under "uses permitted by right" in the Zoning Ordinance.

Motion was made by Trierweiler, supported by Hesche, that the Youth Center falls under Article 11 (Central Business District), Sec. 30.11.01 (Uses Permitted by Right), Item G, of the Village of Saranac Zoning Ordinance, and therefore Branch Adventures is not required to obtain a SUP from the Village. All yeas.

Motion was made by Day, supported by Trierweiler, to approve the June 7, 2023 Regular Meeting minutes. All yeas.

#### Wellhead Protection Program Plan

Shaw and Koster provided Planning Commission members with an overview of the Wellhead Protection Program (WHPP) Plan, which is a plan that develops long-term strategies to protect a community's drinking water supply. The Village is currently working with Fleis & VandenBrink and the WHPP Team (a team of Saranac community members, including Shaw and Koster), to complete this project. PC members received a draft copy of the WHPP Plan.

Day provided feedback to the draft copy of the Wellhead Protection Program Plan.

New Business – None.

Old Business – None.

Public Comments – None.

The next regular Planning Commission meeting will be held on September 6, 2023 at 7:00 p.m. at the Saranac Village Office unless called off by Chairperson Shaw.

The meeting was adjourned by Shaw at 7:59 p.m.

Steve Trierweiler, Secretary  
Village of Saranac Planning Commission